**Listen actively and make eye contact.**

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| **Elaborate and Clarify**   * Can you elaborate? * What do you mean by…? * Will you tell me more about…? * What makes you think that? * What is your rationale? * Will you explain that again? * I have a question about… * I am wondering if… * Can you give an example? * Can you tell me again in different words? * What do you mean? | **Paraphrase and Summarize**   * What have we discussed so far? * How should we summarize what we talked about? * We can say that… * I think I heard you say \_\_\_\_\_; is that right? * I’m not sure I understand what you mean. Can you explain it again? * So you are saying that… * What I hear you saying is… * I agree with (person) that… * I found out from \_\_\_\_\_\_ that… |
| **Make Eye Contact**   * with the speaker * with the listeners | **Other Non-verbal Communication**   * smile * nod * sit up straight * be interested |

**Make connections.**

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| **Text to Text**   * According to the author. * According to the text * The text say * In the video * The data indicate * Can you give an example? * Can you show me where it says that? * Are there any cases of that? * For example… * One case showed… * According to research * This reminds me of the text/song/ experiment/book/video/ article… * Based on…, I infer that… * The most important details are... | **Text to Self**   * So how can we apply this idea to our lives? * What can we learn about this character/event/process? * I think the author wrote it to teach us about… * In my life… * I think it can teach us… * If I were…I would have… * I think/believe that… * The part that interested me most… * In my opinion * I really liked it when… * It seems to me that… * I am wondering if… * In my experience… |
| **Text to World**   * What are some themes that emerged? * One theme might be… * This reminds me of a current event/situation/problem/approach… * What might be a counterclaim? * Another counterclaim? | **Text to My Classmates**   * My idea builds upon \_\_\_\_\_’s idea. * I want add on to what you said… * Piggybacking on your idea… * \_\_\_\_\_\_\_ shared with me that… * I found out from \_\_\_\_ that… * My idea is similar/related to \_\_\_\_\_’s idea. * Building on what \_\_\_\_ said… * \_\_\_\_\_ pointed out to me that… * I respectfully disagree… * I appreciate \_\_\_\_’s point of view, however I have a different opinion. * Similarly… * Our group sees it differently. * Elaborating on \_\_\_\_’s idea/ suggestion, I would add that… |

**Take initiative!**

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| **Individual Contribution**   * I guess/predict/imagine/ believe/think/hypothesize that… * I learned… * I wonder… * In my opinion… * I want to know more about… * I didn’t agree with or like… * The part I liked best was… * IT seems to me that… * I’ll get an extra graphic organizer from the shelf. * I’ll take this section… * I’ll share my idea/experience/answer first… | **Group Contribution**   * What if we… * Here’s something we might try * Maybe we could… * What process should we use for consensus? * Let’s make a plan * Let’s get organized * Who will be facilitator / recorder / timekeeper / errand runner / illustrator? |
| **Returning to Task**   * We only have five minutes left. Let’s see if we can wrap up by then. * That’s interesting, but let’s get back to our task. * This has been a great discussion. Let’s revisit our task directions… * Do you think it’s time to ask the teacher for help? | **Group Presentation**   * Our group sees it differently. * We decided/agreed that… * We had a different approach. * Our project consisted of… * Our approach/process/methods… * We investigated… * Now, we would like you to complete this activity… |

**Invite others into the conversation**

*(Share the air space!)*

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| **Seek each other’s opinions**   * We haven’t heard from \_\_\_ yet; what do you think? * Let’s hear from \_\_\_\_ next. * I’d like to know what you/all of us think about… * Which was your favorite part? * What is the biggest surprise? * Which of your ideas would you most like represented in our project? * Let’s each choose one difficult passage, and try to help each other make meaning… | **Share knowledge and responsibility**   * How would you like me to represent this idea/project? * How would you like this to sound? * Let’s be sure all of us have contributed our knowledge/ideas… * Let’s hear/record each of our “text-to-text connections…” * I might have created the PowerPoint / illustration / visual differently, however I appreciate your approach, too! |

**Appreciate others’ ideas.**

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| **Express appreciation/agreement**   * Interesting idea—I hadn’t thought of that. * That’s an interesting/creative/ brilliant/fabulous idea * I am going to use your idea when… * I agree with (person) that… * I agree with \_\_\_\_ because \_\_\_\_\_ * I like what you’re saying. I have a question/thought/reference… * I see what you mean. * Thank you for sharing your experience. * You did a lot of work on this – thank you. * This seems important. Will you elaborate/explain it further? | **Build off each other’s ideas**   * Elaborating on \_\_\_\_’s idea/ suggestion, I would add that… * I want to expand on your point about… * Similar to what \_\_\_\_ said, * I want to add on to what you said… * My idea builds upon \_\_\_\_’s idea. * My idea is similar to/related to \_\_\_\_’s idea. * I’d like to piggyback on what you said… * My partner mentioned… * \_\_\_\_\_ shared with me/pointed out to me that… |
| **Seek others’ opinion/knowledge**   * What do you think? * Can you add to this idea? * Do you agree? * Will you explain that again? * I’d like to know what all of you think about… * We haven’t heard from you yet. | **Respectfully challenge/disagree**   * I respectfully disagree. I believe that… * I appreciate your idea, however I see it another way. * I have a different answer than you. * I understand what you are saying, however… |